

Bleacher Request Form

Unit: _____

POC: _____ Phone: _____

Email: _____

Event: _____

21' (60) seats Qty _____ 15' (40) seats Qty _____

Pickup Date/Time: _____

Return Date/Time: _____

Notes:

- Bleachers are available in two sizes: 15' (40 seats) and 21' (60 seats)
- There are four (4) of each size available.
- A SNCO or Officer must sign for the temp loan.
- Unit is responsible for any damage incurred.
- Requesting unit will be required to pick up, transport and return bleachers.
- Unit will provide transportation (recommend flatbed 7ton (40 seat) or LVS (60 seat)), straps for securing bleachers to vehicle during transport and a minimum of 4 person working party.

Once this completed request is received, availability will be determined and the POC will be notified as to approval or disapproval.

All requests are approved on a "first come, first served" basis.

TEMPORARY LOAN RECEIPT – Bleacher, Portable 5450000855369

(This portion to be filled out when bleachers are picked up)

Date: _____

Name: _____ Rank: _____

Phone: _____

To be returned no later than: _____

Signature: _____